



September 30, 2025

C-2025-Reporting Requirements-002

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: 2024-25 ANNUAL PURCHASE OF SERVICE REPORTS UPDATE

On July 11, 2025, the Department of Developmental Services (Department) notified regional centers that it would be using new data definitions for the upcoming Annual Purchase of Service (POS) Reports. Beginning with data for fiscal year (FY) 2024-25, the reports will integrate new data definitions where possible. To maintain consistency and data integrity during this transitional period, the report format will remain unchanged from the FY 2023-24 reports. This approach aligns with the phased implementation of new foundational data collection and migration processes.

The Department will continue to follow the timeline below for data compilation and processing, validation, de-identification, and approval to meet the legal reporting deadline of December 31, 2025.

Timeframe	Task
September – November	Data compilation, processing, and validation
November – December	De-identification, review, and approval
December	Report dissemination

For additional information, please contact the Research and Data Analytics Branch via email at research@dds.ca.gov.

Sincerely,

Original Signed by:

ANN NAKAMURA
Branch Chief
Research and Analytics Branch

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies